

University College Freiburg is seeking to hire a

Teaching Assistant ("geprüfte wissenschaftliche Hilfskraft") for the Major "Life Sciences"

20h/month, starting 15 May 2016

University College Freiburg (UCF) promotes and administers unique international and interdisciplinary teaching activities at the University, including the English-language bachelor's program Liberal Arts and Sciences (LAS). UCF is seeking to hire a teaching assistant ("geprüfte wissenschaftliche Hilfskraft") to support the course coordinator of the Major "Life Sciences" in the preparation and conduct of lectures and seminars.

Primary responsibilities will include **teaching tutorials** and **preparation of teaching materials**.

- teaching tutorials for the course "Introduction to Life Sciences" using the problem-based learning method (training will be provided)
- assisting faculty in the preparation, administration, and examination of courses offered in the Major "Life Sciences" (e.g., preparation of course materials, maintenance of the online learning platform ILIAS, support in grading papers and exams, etc.).

Candidates should have

- a Bachelor degree in Biology, Physiology, Neuroscience or a related field
- excellent English skills (the LAS degree program is taught in English)
- first experience or a strong interest in acquiring teaching skills
- general computer skills (MS office, image editing)
- strong organizational skills and attention to detail
- excellent interpersonal and communication skills

We are especially interested in candidates who have credible interest and enthusiasm for teaching and learning in the Life Sciences in the context of an international and interdisciplinary study program.

Applications should include a cover letter, a CV, a transcript of grades, and the application form of the University of Freiburg. Please send the application as a single .pdf file to Dr. Simon J. Büchner (buechner@ucf.uni-freiburg.de) **by April 18, 2016**.

Interviews will take place on April 22, 2016. For more information about UCF and about LAS please visit <http://www.ucf.uni-freiburg.de>.