

University College Freiburg is seeking to hire a

Teaching Assistant ("studentische/wissenschaftliche Hilfskraft") for the Major "Life Sciences"

20h/month, 15th April-15th August 2019

University College Freiburg (UCF) promotes and administers unique international and interdisciplinary teaching activities at the University, including the English-language bachelor's program Liberal Arts and Sciences (LAS). UCF is seeking to hire a teaching assistant ("studentische/wissenschaftliche Hilfskraft") to support the Coordinator of the Major "Life Sciences" in the preparation and conduct of lectures and seminars.

Primary responsibilities will include **teaching tutorials** and **preparation of teaching materials**.

- teaching tutorials for the course "Introduction to Life Sciences" using the problem-based learning method (training will be provided); during the summer semester you must be available to teach classes on Thursday 10-12h and 14-16h (possibly 16-18h)
- assisting faculty in the preparation, administration, and examination of courses (e.g., preparation of course materials, maintenance of the online learning platform ILIAS, support in grading papers and exams, etc.).

Candidates should have

- a Bachelor degree in a Life Sciences related field (such as Biology, Physiology or Neuroscience) or shortly before graduating
- excellent English skills (the LAS degree program is taught in English)
- first experience or a strong interest in teaching
- good skills in using the MS office package (Word, PowerPoint, Excel)
- strong organizational skills and attention to detail
- excellent interpersonal and communication skills

We are especially interested in candidates who have credible interest and enthusiasm for teaching and learning in the Life Sciences in the context of an international and interdisciplinary study program.

Applications should include a cover letter, a CV, a transcript of grades, and the application form of the University of Freiburg. Please send the application as a single .pdf file to Dr. Simon J. Büchner (buechner@ucf.uni-freiburg.de) by **March 21, 2019**.

Interviews are planned for March 26, 2019. For more information about UCF and about LAS please visit www.ucf.uni-freiburg.de or contact Dr. Simon J. Büchner (buechner@ucf.uni-freiburg.de)