

LAS Selection Interviews 2020 | Instructions for Candidates

This document summarizes information on the technicalities of the 2020 Liberal Arts and Sciences (LAS) selection interviews.

1. Platform: Zoom

- The 2020 LAS selection interviews will take place on the platform [Zoom](#). We recommend you download the [Zoom desktop client](#). If you already have it installed, please make sure to use the [latest version](#). If you do not want to download Zoom, you can participate in the interview via your internet browser (Freiburg University recommends [Chrome](#) or [Chromium](#)) by clicking the following link you received in your interview confirmation.
- **Zoom link for all interviews:** <https://uni-freiburg.zoom.us/j/98373380383>
Meeting ID: 983 7338 0383
Passcode: LASint20!

2. Technical requirements and process description

In order to ensure a smooth Zoom session and an undisturbed interview, it is necessary that you meet all technical requirements and follow the process indicated below:

(Technical) requirements

- Please make sure your device meets the [Zoom system requirements](#). For the interview, you will need a webcam, a microphone, and speakers – set up and tested in Zoom beforehand.
- Make sure that your **internet connection** is stable and provides a bandwidth of at least 600kbps / 1.2Mbps (upload / download).
- Please read the [Freiburg University Zoom Guideline for Students](#) and familiarize yourself with the Zoom functions.

Process

- Make sure that you can conduct the interview in a **quiet, undisturbed setting**.
- Please close all other applications on your device and **join the Zoom session 20 minutes before the official start of your interview**. To that end, click the link provided in the interview confirmation and activate your audio and video connection (depending on your device this may involve a two-step process and/or a ReCaptcha).
- Please enter your **first and last name** (not an alias) in your Zoom profile.
- Upon signing in to the Zoom session, you will be placed in the waiting room from which you will be permitted to our **Main Room**. Here, you will be welcomed by LAS representatives. If you have technical issues, they will try to help you solve them.
- The interview will take place in a **separate breakout room** and will last for approximately 30 minutes. Please have your identification ready. Be aware that there may be delays.
- After the interview, please disconnect from the Zoom session by leaving the breakout room.

3. In case of technical issues during the interview

If you experience technical problems during the interview, please try to reconnect immediately. In case we cannot reestablish the connection within 5 minutes, we will contact you at the phone number you entered in our online interview calendar and then re-direct you to a different video platform. If all attempts to maintain a stable connection fail, we will offer you an alternative appointment on Thursday afternoon.

4. After the interview

The University of Freiburg will send out official acceptance or rejection letters by mid-September. UCF will then provide accepted applicants with further information about the start of the studies.

5. Data protection

The LAS selection interviews will and cannot be recorded.

[General notes on Data Protection by the University of Freiburg](#)
[University of Freiburg Zoom Data Protection Policy \[de\]](#)